

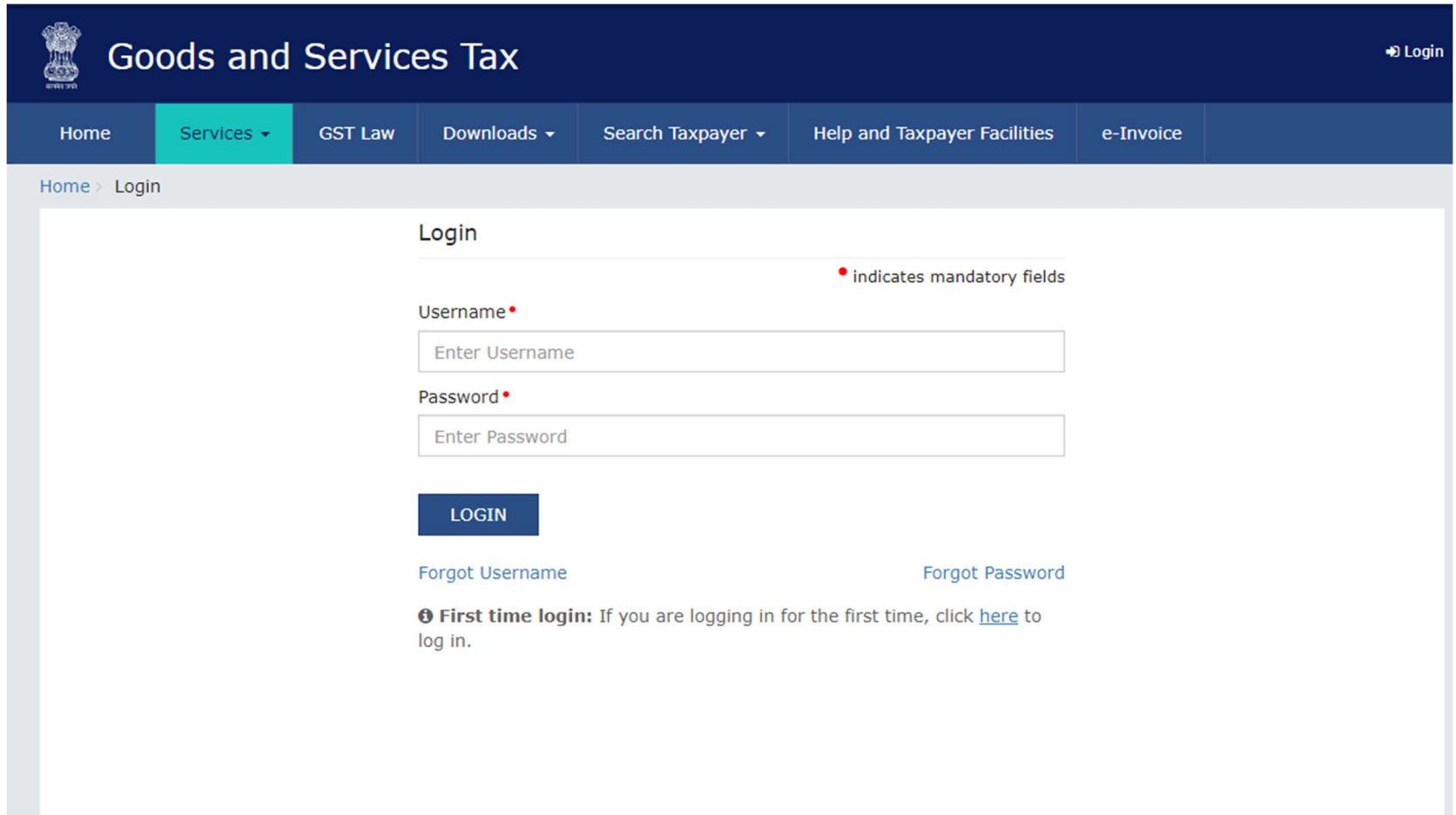
Normal

QRMP Scheme

State me nts	GSTR 01 @ Monthly, by 11 th of next month	GSTR 01 /IFF @ Monthly /Quarterly by 13 th of next month
PAYMENT	Monthly By 20 th of next month	Monthly by 25 th of next month
Periodic Return	GSTR 3B @ Monthly By 20 th of next month	GSTR 3B @ Quarterly By 22 nd /24 th of next month
Annual Return [Where T/O Exceeds 2 cr]	GSTR 09 @Annually by 31 st Dec. of next FY	GSTR 09 @Annually by 31 st Dec. of next FY
Reconciliation State ment [Where T/O Exceeds 5 cr]	GSTR 9C @Annually by 31 st Dec. of next FY	GSTR 9C @Annually by 31 st Dec. of next FY

GSTR Return Filling Process

1. Open GST Portal and login with your credentials.



The screenshot displays the GST Portal's login interface. At the top, a dark blue header features the Government of India emblem and the text 'Goods and Services Tax', with a 'Login' link on the right. Below this is a navigation bar with links for 'Home', 'Services' (highlighted in teal), 'GST Law', 'Downloads', 'Search Taxpayer', 'Help and Taxpayer Facilities', and 'e-Invoice'. The main content area, titled 'Home > Login', contains a 'Login' section. This section includes a red dot indicating mandatory fields, followed by 'Username' and 'Password' labels, each with a corresponding input field containing the placeholder text 'Enter Username' and 'Enter Password' respectively. A dark blue 'LOGIN' button is positioned below the input fields. At the bottom of the login section, there are links for 'Forgot Username' and 'Forgot Password'. A note at the very bottom states: 'First time login: If you are logging in for the first time, click [here](#) to log in.'

Goods and Services Tax

Home Services GST Law Downloads Search Taxpayer Help and Taxpayer Facilities e-Invoice

Home > Login

Login

• indicates mandatory fields

Username •

Enter Username

Password •

Enter Password

LOGIN

[Forgot Username](#) [Forgot Password](#)

First time login: If you are logging in for the first time, click [here](#) to log in.

2. Go to Return dashboard and select period for which return to be filled.

Goods and Services Tax

Dashboard Services ▾ GST Law Downloads ▾ Search Taxpayer ▾ Help and Taxpayer Facilities e-Invoice

Dashboard ▸ Returns

File Returns

Nil return for GSTR-1, GSTR-3B ar

Financial Year* Period* Indicates

2020-21 ▾ March ▾ **SEARCH**

3. Select details of outward supplies of goods and services to prepare GSTR1 Return.

Financial Year * Period *

i You have selected to file the return on quarterly frequency and are required to file GSTR-1 and GSTR-3B for this period. ×

Details of outward supplies of goods or services GSTR1 Quarterly Due Date - 13/04/2021 <input type="button" value="PREPARE ONLINE"/> <input type="button" value="PREPARE OFFLINE"/>	Auto Drafted details (For view only) GSTR2A <input type="button" value="VIEW"/> <input type="button" value="DOWNLOAD"/>	Auto - drafted ITC Statement for the month GSTR2B <input type="button" value="VIEW"/> <input type="button" value="DOWNLOAD"/>
Auto - drafted ITC Statement for the quarter GSTR-3B	Quarterly Return GSTR-3B	

4. Fill all the relevant table.

i The taxpayers for whom e-invoicing is not applicable may ignore the sections/options related to e-invoice download. The downloaded file would be blank **x** in case taxpayer is not e-invoicing or when e-invoices reported to IRP are yet to be processed by GST system

outward supplies made to registered persons (including UIN-holders)

4A, 4B, 4C, 6B, 6C - B2B Invoices	5A, 5B - B2C (Large) Invoices	9B - Credit / Debit Notes (Registered)
Total Value <input type="text" value="0 -"/>	Total Value <input type="text" value="0 -"/>	Total Taxable Value <input type="text" value="0 -"/>
Total Taxable Value <input type="text" value="0 -"/>	Total Taxable Value <input type="text" value="0 -"/>	Total Tax Liability <input type="text" value="0 -"/>
Total Tax Liability <input type="text" value="0 -"/>	Total Tax Liability <input type="text" value="0 -"/>	
"Total tax liability " includes tax pay	IMPORT EWB DATA i	
IMPORT EWB DATA i		
9B - Credit / Debit Notes (Unregistered)	6A - Exports Invoices	9A - Amended B2B Invoices
Total Taxable Value <input type="text" value="0 -"/>	Total Value <input type="text" value="0 -"/>	Total Value <input type="text" value="0 -"/>
Total Tax Liability <input type="text" value="0 -"/>	Total Taxable Value <input type="text" value="0 -"/>	Total Taxable Value <input type="text" value="0 -"/>

to unregistered persons other than the supplies covered in Table 5

<p>7 - B2C (Others)</p> <p>Total Taxable Value □ -</p> <p>Total Tax Liability □ -</p> <p>IMPORT EWB DATA ⓘ</p>	<p>8A, 8B, 8C, 8D - Nil Rated Supplies</p> <p>Total Nil Amt □ -</p> <p>Total Exempted Amt □ -</p> <p>Total Non-GST Amt □ -</p>	<p>11A(1), 11A(2) - Tax Liability (Advances Received)</p> <p>Gross Advance Received □ -</p> <p>Total Tax Liability □ -</p>
<p>11B(1), 11B(2) - Adjustment of Advances</p>	<p>12 - HSN-wise summary of outward supplies</p>	<p>13 - Documents Issued</p>

5. After filling the required details click on submit tab.

(Advance Received)	Adjustment of Advances	
Gross Advance Received <input type="text" value="0.00"/>	Gross Advance Adjusted <input type="text" value="0.00"/>	Total Taxable Value <input type="text" value="0.00"/>
Total Tax Liability <input type="text" value="0.00"/>	Total Tax Liability <input type="text" value="0.00"/>	Total Tax Liability <input type="text" value="0.00"/>

**** Please click on 'Generate Summary' button to update the tile summary after updating entries in any table completely. Avoid updating summary after making few**

GENERATE GSTR1 SUMMARY

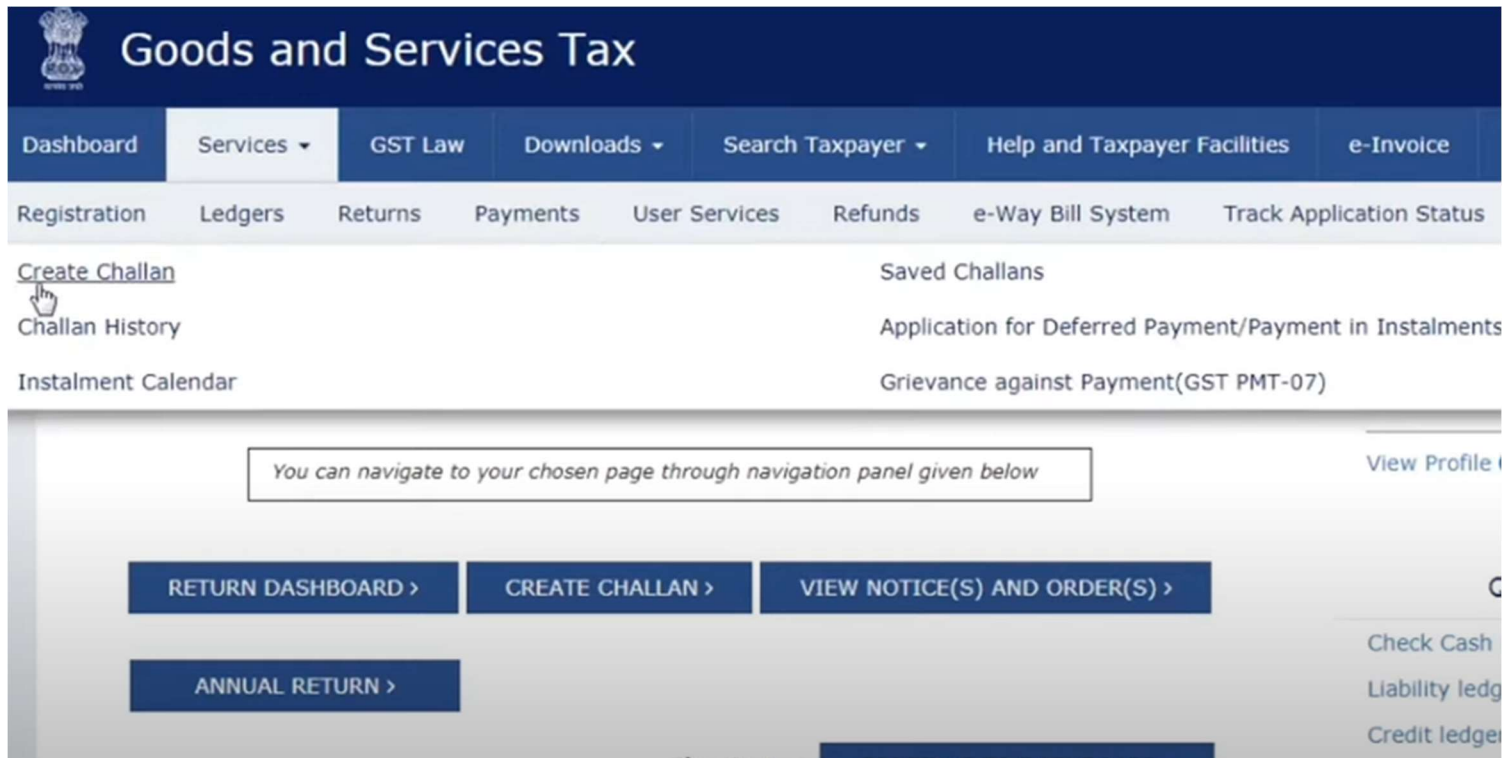
E-INVOICE DOWNLOAD HISTORY ▼

☒ I acknowledge that I have reviewed the details of the preview and the information is correct and would like to submit the details. I am aware that no changes can be made after submit.

BACK **DOWNLOAD DETAILS FROM E-INVOICES (EXCEL)** **RESET** **PREVIEW** **SUBMIT** **FILE RETURN**

How to Generate QRMP Challan

1. Go to Services -> Payments -> Generate Challan.



2. Select Monthly payment for quarterly return.

Reason For Challan HELP ⓘ

Reason For Challan * : • Indicates mandatory fields

☒ Monthly payment for quarterly return
☐ Any other payment

Financial Year * 2020-21 ▼ Period * February ▼

Challan Type * :

☐ 35 % Challan
☐ Challan on self-assessment basis

[VIEW LEDGER BALANCE ▼](#) [PROCEED](#)

Note: For taxpayer filing GSTR-3B on quarterly basis and intending to make payment for first and second months of the quarter, please select reason as Monthly Payment for quarterly return (GSTR-3B).

- 3.** In first two months of the quarter, payment of liability can be made by either of the following two methods:
- a. Fixed Sum Method: Portal will generate a pre-filled challan in Form GST PMT-06. The system generated pre-filled challan in this case is commonly also known as 35% challan.
 - b. Self-Assessment Method: The actual tax due is to be paid through challan, in Form GST PMT-06, by considering the tax liability on

inward and outward supplies and the input tax credit available for the period as per law. The due date for making payment by challan is 25th of the next month.

Reason For Challan * :

☒ Monthly payment for quarterly return

☐ Any other payment

Financial Year *


Period *

Challan Type * :

☒ 35 % Challan

☐ Challan on self-assessment basis

As per Law, no interest shall be levied for the selected month if payment is made by 25th of the next month.

[VIEW LEDGER BALANCE](#) 

[PROCEED](#)

* For taxpayer filing GSTR-2B on quarterly basis and intending to make payment for first and second months of the quarter, please select reason as