



# Multivendor Module Registration – Step by Step Process

## Individual SHG Registration



## **eSaras Multivendor Module Registration – Step by Step Process**

Welcome to **eSaras**, an initiative of the Ministry of Rural Development aimed at uplifting Self Help Groups (SHGs) and their members.

eSaras is designed to promote sustainable livelihoods for artisans by ensuring fair prices for their products and eliminating intermediaries. Sellers are invited to showcase their exceptional collections and craftsmanship, enabling them to earn fair profits.

**NOTE:** Only sellers with valid SHG ID, SHG Member ID, FPO ID, PE ID, or CLF ID are eligible to onboard on this portal.

**Get ready to begin with enthusiasm and confidence!**

To avoid any delays or issues during registration and profile completion, please ensure you have e-copies of the following documents ready in advance:

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### **1. For Registration:**

- Valid SHG ID / SHG Member ID / CLF ID / FPO Registration ID / PE Registration ID
- A valid email ID

### **2. For Profile Completion:**

- PAN Number
- GST Number and a soft copy of the GST certificate

### **3. One of the following (as applicable):**

- GSTIN (for GST-registered sellers)
  - Enrolment ID or UIN (for non-GST sellers)
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### **Document Guidelines:**

- Maximum size: 500 KB per document
- Accepted formats: .jpeg, .jpg, .png, .pdf

**Step 01:** Go to **Vendor Registration** link and click. And you will be redirected to below **Register as a Seller** page.

### Register As a Seller

Seller Type\*

-- Please Select --

LokOS ID\* ⓘ

Members\*

-- Please Select --

Mobile Number\*

Mobile Number

Get OTP

Email ID\*

Email

Get OTP

Register



**Step 02:** Select the type of Seller

### Register As a Seller

Seller Type\*

-- Please Select --

-- Please Select --

SHG  
Individual Member-SHG  
FPO  
CLF  
PE

-- Please Select --

Mobile Number\*

Mobile Number

Get OTP

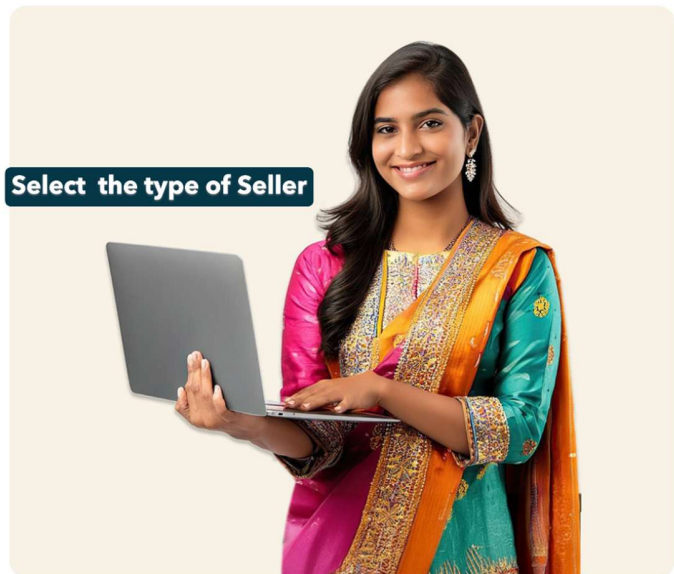
Email ID\*

Email

Get OTP

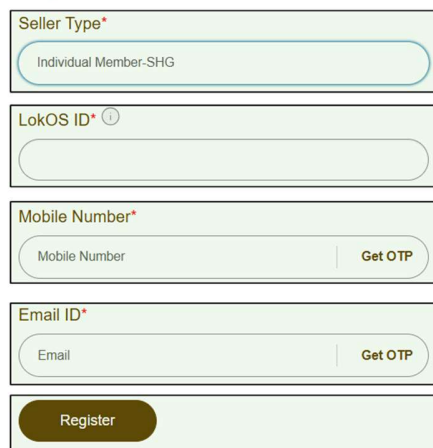
Register

Select the type of Seller



**Step 03:** To register as an Individual SHG, select 'Individual member-SHG' from the dropdown. Enter the LokOS ID; the mobile number will be auto-fetched from the LokOS database. Enter a valid email ID. Validate the mobile number and email ID by verifying through OTP. After successful verification, click on the 'Register' button.

#### Register As a Seller



Seller Type\*

Individual Member-SHG

LokOS ID\*

Mobile Number\*

Mobile Number

Get OTP

Email ID\*

Email

Get OTP

Register

If you want to register as an individual, Select Individual Member-SHG

Enter Your Member ID/LokOS Member ID

The mobile number will be auto-fetched from the LokOS database. Click on 'Get OTP' and enter the OTP.

Enter a valid email ID, click on 'Get OTP', and enter the OTP.

Finally, click on 'Register'

**Step 04:** After successful registration, a popup will appear. You will be automatically redirected to the Vendor Login page after 10 seconds, or you can click on the **Login** button to proceed immediately. Login using your registered mobile number or email ID, and verify through OTP.



Enter Mobile or Email

Enter Mobile or Email

Login via OTP

Email or Mobile Number \*

Send OTP

Click here to get OTP

Don't have an account? [Click here to register](#)

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ग्रामीण विकास मंत्रालय  
MINISTRY OF RURAL  
DEVELOPMENT  
GOVERNMENT OF INDIA



**Saras**  
AAJEEVIKA  
Crafts by rural women

Login via OTP

Email or Mobile Number \*

OTP Sent.

OTP \*

**Enter 'OTP', here**

**Click here to Login**

[Verify & Login](#) [Send OTP](#) [Retry after 53s](#)

[Don't have an account? Click here to register](#)

**Step 05:** After successful login, you will be redirected to the page shown below. The details will be auto-fetched from the LokOS database. You may enter any missing information manually.

Hello, BHETHALASWAMY WOMEN FARMERS PRODUCERS COMPANY  
Seller Type: FPO | Seller Code: U01110TG2021PTC152890

9821792105 [Verified](#)  
vikas.dic0@gmail.com [Verified](#)

**You will be redirected here. Fill in the missing data, and then click on the 'Next' button**

Onboarding Completion Status  
**32%**

**100%**  
Basic Info

**11%**  
Seller Details

**14%**  
Communication Address

#### Basic Information

- ✓ Street Address
- ✓ Block Name
- ✓ G.P./ Village
- ✓ District
- ✓ State
- ✓ Pincode

#### Basic Information

Street Address

Alladurg Mandal mahila samakya streeshakthi building Near MPDO office Medak 502269

Block Name

ALLADURG

G.P. / Village

MPDO

District

MEDAK

State

Telangana

Pincode

502269

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[Next](#)

**Click to go to the next page.**

**Step 06:** On the 'Next Page', you need to verify your PAN, GST, and GST type as mentioned below. The Bank details will auto fetch from LokOS database. After filling all data click on “**Next**” button.

**Note:** If bank details are not found in the LokOS database, an error message will appear stating that “**the bank details were not found**”.

Than You need to update your bank details in the LokOS app. After updating, return here and log in using your email ID or mobile number. Then click on the 'Refresh' link below — the updated bank details will be displayed.

Hello, BHETHALASWAMY WOMEN FARMERS PRODUCERS COMPANY  
Seller Type: FPO | Seller Code: U01110TG2021PTC152890

9821792105  
vikas.dic0@gmail.com

Verified  
Verified

36%  
Onboarding Completion Status

100%  
Basic Info

22%  
Seller Details

14%  
Communication Address

Seller Details

Shop Name

BHETHALASWAMY WOMEN FARMERS PRODUCERS COMPANY

Deals in

Handicraft

Organisation Name / PAN Name

This field is required.

DOB / Date of Foundation

This field is required.

PAN

This field is required.

Tax Payer Type \*

Select

This field is required.

GST Number / Enrollment Number \*

This field is required.

GST Document \*

Browse

Please upload a valid GST document.

The bank details will be auto-fetched from the database. If not found, you need to visit your LokOS login portal and update the details

Bank Details

Bank Account Number:  
40341630822

IF SC Code:  
SBIN0005650

Account Holder Name:  
Kodakanti Himabindu

Bank Name:  
STATE BANK OF INDIA

Back

Next

Please enter your missing/required details below.

Refresh

**Step 07:** You will be redirected to this page. Here you may click checkbox if address is same, otherwise you may update it accordingly. And finally click on **Submit** button.

Hello, BHETHALASWAMY WOMEN FARMERS PRODUCERS COMPANY  
Seller Type: FPO | Seller Code: U01110TG2021PTC152890

9821792105 Verified  
vikas.dic0@gmail.com Verified

Onboarding Completion Status 64%

Basic Info 100% Seller Details 89% Communication Address 14%

**Click on the checkbox if the address is the same; otherwise, you may update it accordingly.**

**Communication Address**

- Contact Number
- Street Address
- ☒ G.P./ Village
- District
- State
- Pincode
- Collection Center

☒ Use Permanent Address

Contact Number \*

Street Address \*

G.P. / Village  
Alladurg Mandal mahila samakya streeshakthi building Near MPDO office Medak 502269

District \*

State \*  
Select

Pincode \*

Back Submit

**Note:** After submitting the above details, the seller needs to wait for admin approval. You will receive a notification via email or mobile once your application is approved. After approval, you will become a verified seller on eSaras and will be eligible to sell handicraft, handloom, and grocery products on the eSaras portal.

Thank You!